

# The University of Burdwan



## **Approved Guidelines on Internship Implementation in Sem.- V under CCFUP of NEP 2020**

### **Background**

In pursuance of the mandate of the National Education Policy (NEP) 2020 and the Curriculum and Credit Framework for Undergraduate Programmes (CCFUP), The University of Burdwan has considered the modalities for introducing internship programmes for undergraduate students in the 5th semester.

The proposed framework is aimed at ensuring and promoting inclusivity, sustainability, and effective industry linkages, thereby aligning with the vision of NEP 2020.

#### **1. Course Structure**

- **Credit:** 2
- **Duration:** 4 Weeks (16 Hours total)
- **Suggested Timeframe:** Preferably September to December
- **Assessment:** Total 50 Marks
  - Internship Field Diary / Report: 30
  - Viva-Voce: 20

#### **2. Core Committee:**

A Core Committee has been constituted, comprising select Principals of affiliated colleges on the basis of their domain knowledge/expertise and some faculty members of the University. The following Principals of affiliated colleges are the members of the Core Committee and will coordinate Internship programmes of the respective districts:

1. Dr. Sukanta Bhattacharya, Principal, Mankar College, Purba Bardhaman
2. Dr. Sudip Chatterjee, Principal, Guskara Mahavidyalaya, Purba Bardhaman
3. Dr. Prabal Kumar Sinha, Principal, Rampurhat College, Birbhum
4. Dr. Tapan Kumar Parichha, Principal, Suri Vidyasagar College, Birbhum
5. Dr. Goutam Sen, Principal, Sainthia College, Birbhum
6. Dr. Argha Bandyopadhyay, Principal, Khalisani Mahavidyalaya, Hooghly
7. Dr. Debasis Mukhopadhyay, Principal, Sree Gopal Banerjee College, Hooghly
8. Dr. Bhimchandra Mondal, Principal, Nikhil Banga Sikshan Mahavidyalaya, Bishnupur, Bankura

#### **3. Nature and Scope of Internship**

Internships are integral to experiential learning and professional development. They are designed to ensure that students acquire hands-on exposure, workplace skills, and insights into real-world challenges. To maintain academic rigor and compliance with UGC guidelines, internships shall be undertaken only through **recognized, verified, and approved organizations or institutions**.

**Permissible Domains (illustrative, not exhaustive):**

- **Government and Public Sector:** Panchayats, Municipalities, District Administrations, Government Departments/Offices, flagship programmes (e.g., Utkarsh Bangla), and Development Authorities.
- **Industry and Corporate:** National and Local Industries, MSMEs, MNCs, Startups, Entrepreneurship/Innovation Hubs, Incubation Centres.
- **Educational Institutions (External):** Digitized Libraries, Research Labs, Academic Support Units, and Centres of Excellence located outside the student's *own parent department/college* to ensure neutrality and value addition.
- **Health and Allied Fields:** Hospitals, Primary Health Centres, Community Health Programmes, Public Health Campaigns.
- **Media, Communication, and Arts:** Media Houses, Publishing Units, Digital Content Platforms, Theatre/Art Groups.
- **Social and Community Services:** NGOs, SHGs, Skill Development Centres, Voluntary Organizations, Social Enterprises, and NSS Units, in alignment with the internship provisions prescribed by the UGC.
- **Scientific and Technological Labs:** DST/DBT/ICMR/ICSSR-funded Centres, Innovation Cells, Research and Development Units.
- **Agriculture, Environment, and Heritage:** Agricultural Extension Centres, Heritage Conservation Bodies, Tourism Boards, Environmental Action Groups, Legal Aid Clinics, and Community Outreach Projects.
- **Information Technology and Emerging Domains:** Artificial Intelligence, Machine Learning, Cyber security, Data Analytics, Cloud Computing, Digital Transformation Units.
- **Inter- and Intra-Institutional Opportunities:**

Collaborative internships within the institute or among affiliated institutions shall be permitted only if:

- They involve formal cross-departmental or inter-collegiate projects (e.g., joint research, curriculum digitization, community engagement drives, innovation cells).
- The work performed is documented, supervised, and certified by the designated coordinator of the host unit, not by the student's own department/college where they are enrolled.

In this context, the certificates issued will be valid only if the internship is part of an approved inter-departmental or consortium project with proper external verification.

**Certification Requirement:** Each student must obtain a *Certificate of Participation/Completion* from the host organization, govt office etc. The certificate must:

- Bear the official seal and signature of the competent authority of the host organization.

- Clearly mention the internship period, domain, and nature of tasks performed.

Be accompanied, by a brief internship report/assessment endorsed by the host supervisor.

#### **4. Role of Affiliated Colleges:**

Colleges shall function as self-guided units within the framework.

Each college shall:

- Identify eligible internship providers and facilitate student placements.
- Appoint an Internship Coordinator for coordination and supervision.
- Conduct evaluation of internship reports and viva-voce, ensuring transparency in the light of UG examinations guidelines of The University of Burdwan.
- Submit marks and relevant documents to the University in the prescribed format.